



December 22, 2020

Julia Prestia, President
Maitland Little League

Sent via email

League ID: 3090304

Dear Ms. Prestia:

We are pleased to inform you that we have received and reviewed a copy of the Constitution for Maitland Little League. It will be placed in the league's file here at the Southeastern Region Headquarters as the most current one of record.

Please be advised that this Constitution the league submitted is ONLY valid if NO part of it violates any Little League Rules, Regulations and Policies, or any applicable laws and/or ordinances. In addition, please be advised that the league may not deviate from clauses, phrases, and statements made in the league's governing constitution.

You must make a copy of this Constitution available to any member of your league upon request. (Electronic/digital copy is acceptable).

Best regards to you and the Membership of your league for a safe and successful season.

Sincerely,

Matt Weber

MATT WEBER
Assistant Southeastern Region Director
Little League® Baseball and Softball

Cc: Denise Sprenkle – DA FL 24

Note: Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, following volunteers titles listed below:

Recommend Positions: Team parent, Equipment Manager, Coaching Coordinator, Sponsorship/Fundraisers Manager, Information

Honorary Members (Optional) - Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the Local League.

- (c) **Sustaining Members (Optional)** - Any person not a Regular Member who makes or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Local League.
- (d) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 3

Other Affiliations:

- (a) Members, whether Regular or Player, shall not be required to be of the Local League.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be at such amounts as the Board of Directors shall determine for a particular Article XI, Section 7 for which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their dues within (choose one) ___ ten (10) ___ fourteen (14) ___ twenty one (21) ___ thirty (30) ___ (other) ... day(s) of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership. Not applicable. There are no dues for Regular Members.

ARTICLE V - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting: Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address (choose one) ten (10) fourteen (14) twenty one (21), in advance of the meeting, setting forth the place, time and purpose of the meeting.

SECTION 3

Quorum: At any General Membership Meeting, the presence in person or representation by absentee ballot of (choose one) one third (33.3 percent) one fourth (25 percent) one (20 percent) ... of the members (as in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting: Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot: For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members: The Annual Meeting of the Members of the Local League shall be held (Insert date/time) The first week of February at 10 a.m. (For example: "the third Wednesday of (month) at 8 p.m.") each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members of the Local League a report, Treasurer, or by a majority of the Directors, showing:
(1) The condition of the Local League, to be presented by the President or his/her designate;
(2) A general summary of funds received and expended by the local league for the previous year, the amount of funds
(3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;
(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
(5) The names of the persons who have been admitted to regular membership in the Local League during such year. This report shall be with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
(b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7).
(c) After the Board of Directors is elected, the Board shall meet to elect the After the election, the Board of Directors shall assume the performance of its duties on March 15th (mm/dd). The Board's term of
(d) The one or more Player Agents, a Safety and a Coaching Coordinator Regulation I (b). The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

Handwritten signature or initials.

ARTICLE VII - DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments - The Board of Directors may appoint such other _____
prescribe the powers and duties of each. Appointed _____

SECTION 2

President - The President shall:

- (a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the Local League at the Annual Meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (e) Designate in writing other _____ if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection.
- (i) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's _____, or other designated Board member.

SECTION 3

Vice President - The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the V _____
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 10

Marketing/Public Relations Manager - The Marketing/Public Relations Manager shall:

- (a) Oversee new player recruitment efforts;
- (b) Develop and maintain a league marketing plan focused on player recruitment and retention;
- (c) Oversee efforts to market new divisions of play and initiatives offered by the league;
- (d) Work with local media to promote the interests of Little League;
- (e) Coordinate efforts to make the local league visible in the community year-round.

SECTION 11

Sponsorship/Fundraising Manager - The Sponsorship/Fundraising Manager shall:

- (a) Solicit and secure local sponsorships to support league operations;
- (b) Collect and review sponsorship and fundraising opportunities;
- (c) Organize and implement approved league fundraising activities;
- (d) Coordinate participation in fundraising activities;
- (e) Maintain records of monies secured through sponsorship and fundraising initiatives.
- (f) Ensure regulation and policies related to sponsorships and fundraising are followed.

SECTION 12

Concession Manager - The Concession Manager shall:

- (a) Maintain the operation of concession facilities;
- (b) Organize the purchase of concession products;
- (c) Be responsible for the management of the concession sales at league events;
- (d) Schedule volunteers to work the concession booth during league events;
- (e) Collect and review concession-related offers, including discounts and bulk-purchasing opportunities;
- (f) Organize, tally, and keep records of concession sales and purchases.

SECTION 13

Umpire-in-Chief - The Umpire-in-Chief (U.I.C) shall:

- (a) Serve as coordinator of the local league umpire program
- (b) Advise the League President on the local league umpire program
- (c) Recommend volunteer umpires to League President to serve the league during the regular season.
- (d) Recruit, review, and retain volunteer umpires

SECTION 5

- Grounds Committee:** (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 6

- Playing Equipment Committee:** The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.
- The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 7

- Managers Committee:** The Board of Directors may appoint a Managers Committee consisting of three (3) Directors.
- The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its to the President of the Local League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

SECTION 8

- Umpire Committee:** The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The Local League President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a UIC and replacements. When appointed, the staff of umpires shall be under the personal direction of the Local League President, assisted by the UIC who shall train, observe and schedule the staff.

SECTION 9

- District Committee:** The Board of Directors may appoint a District Committee consisting of the Local League President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

SECTION 10

- Auditing Committee:** The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review the Local League's books and records annually prior to the Annual Meeting and attach a statement of its the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Public Accountant to accomplish such review.

SECTION 11

- Minor League Committee:** The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the Local League President for the proper conduct of the Minor League operation.

SECTION 12

Other Committees and Board Positions: The Board of Directors may appoint a committee consisting of three (3) Directors. The Chairman of the Committee; or add Board positions for the need that is presently not addressed, or accounted for by an existing committee.

List Additional Committees by name:

1. _____
2. _____
3. _____
4. _____
5. _____

ARTICLE X - AFFILIATION

SECTION 1

Charter: The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter

SECTION 2

Rules and Regulations: The Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws: The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the scheduled game of the season, but shall in no way conflict with this Constitution.

The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each year of this Constitution. (See Article X, Section 3)

ARTICLE XI - FINANCIAL AND ACCOUNTING

SECTION 1

Authority: The Board of Directors shall decide all matters pertaining to the League including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism.

SECTION 3

Solicitations: The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds: The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by the Local League Treasurer and such other person or persons, as the Board of Directors shall determine.

SECTION 5

Financial Transparency: No Board member authorized to disburse funds may be the spouse or family relative of the League President or Treasurer, or have direct access to league funds without the written permission of the chairman of the league's Audit Committee. The use of a league credit or debit card is permitted, given that the card is returned to the League President, Treasurer, or Chairman of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date.

SECTION 6

Compensation: No Director shall receive remuneration from the Local League for services rendered as Director.

SECTION 7

Deposits: All moneys received, including sponsorship and fundraising, shall be deposited to the credit of the Local League in/at _____
_____ Bank

SECTION 8

Fiscal year: _____

• October 1 and shall end on September 30.

(Note: The above _____
Group Tax ID Number.)

 January 1 and shall end on December 31.

_____ (Other date)

SECTION 9

Distribution of Property upon Dissolution: Upon dissolution of the Local League and after all outstanding debts and claims have been _____ which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Little League Membership on (date) 5/8/2019

President's Name (Print) Julia Prestia

President's Signature [Signature] Date 12/2/2020

Little League ID No. 03090304

Federal ID No. (if available) 54-21-7275

State ID No. (if available) 85-801294584C-6

Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's _____ this Local League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.

[Handwritten mark]